



Spare for Rare - Local Venue Form

Host Name	
Mailing Address	
Email Address	
Phone Number(s)	
Name of Venue	
Venue Address	
Event Date	
Event Time	
Venue Contact Person	
Position/Title	
Email Address	
Phone Number	
Is a permit/fee required?	
If so, what is the cost?	
What is required to secure permission for the venue?	
If no fee is required, do you have written permission?	
Any questions or concerns about the venue?	