

Canadian PKU and Allied Disorders Inc.  
2014 Annual General Meeting  
Friday, Sept. 26, 2014



## Minutes

### Attendance in person

John Adams    Nicole Pallone    Tanya Chute    Frances Goodfellow  
Jenn Pino    Amanda Cosburn    Helene Dandurand    Charles Black  
Tatiana Radu    David Brennan

### On Phone

Tanya Compeau    Wilma McCormack

1. John Adams called the meeting to order at 7:05 pm and confirmed quorum was present
2. Welcome & Introductions
  - a. Nicole – from BC. Has six and half year old Rosie
  - b. Frances Goodfellow – from Ontario. Has daughter PKU
  - c. Tatiana – Radu was diagnosed late, born in Romania. Radu is challenged by autism.
  - d. Charles – Adult with PKU. First positive screening in Manitoba, now resides in Toronto
  - e. Helene – French connection for CanPKU. PKU adult daughter
  - f. David – Has PKU daughter from NB.
  - g. Jenn – National Event Coordinator, link to PKU is via Nicole and Rosie
  - h. Amanda – Adult with PKU. Lives in Kamloops. First organizer of a PKU walk a thon. Also runs a blog
  - i. Tanya Chute – has son with PKU, lives in Peterborough
  - j. John – President. Son John Jr has PKU. Lives in Toronto.
  - k. Wilma – lives in Ottawa, has son with PKU
  - l. Tanya Compeau – Has two PKU children, one in first week of Kuvan trials and have seen 50% drop in levels; lives in Kingston, ON
3. Review and Approval of 2013 AGM draft Minutes

Motion to accept made by Tanya Chute, seconded by Helene Dandurand  
Adopted on consent.

4. Executive Report – Nicole read the Annual Report (see attached);
  - a. Clarity made regarding PKU Starter Kits – What is included in the kit including basic tools for PKU such as scale, logging books, measuring spoons and cups. The book is no longer being printed and will be replaced with “How much phe.org”. Contents are both donated and discounted. As well, the Specialty Food Shop assisted with the shipping costs.
  - b. Further discussion will come tomorrow at SPS regarding access to medications. Brief review of current standing was provided for those in the meeting whom will not be available tomorrow.
5. Review of Financial Statements by Frances Goodfellow, Treasurer:
  - a. Memberships – there has been a decline
  - b. Sponsorships – this area looks more concerning then it needs to. The sponsorship was previously shown by calendar year, and now reflects by fiscal year. Thus some numbers appear over inflated or deflated.
  - c. Events:
    - i. Atlantic event expenses do not show correct comparison, and will be looked into further as it shows incorrect comparison
    - ii. BC looks much smaller this year over last because in the two years both BC events landed in the same fiscal year.
    - iii. Prairies comparison will also have to be reviewed as some of the areas have not computed correctly
    - iv. Ontario comparison was \$30.00 difference year after year! Steady costs
    - v. Cost for events over all have decreased based on the year before
  - d. Net income wording should be replaced by surplus. This year is showing at \$20,000 surplus.
  - e. The new federal law on governing NFP on financial audits is changing. The requirement for our next audit will be looked into and updated.
    - i. Motion to accept by Frances Goodfellow, seconded by David Brennan
    - ii. Adopted on consent.
6. Election of Directors

Christian Biagorria and Jennifer Ballagh have chosen to step down from the board after years of dedicated volunteer service. Brienna Young also requested mid-year to step down. Nicole Pallone is up for renewal this year.

John and Nicole approached many possibilities to fill the empty chairs. A few have selected to decline, many have accepted. It is believed to be in the best interest of the organization to increase the size of the board to 9 persons.

Helene moved to adopt a board of 9 for the coming year, Wilma seconded the motion. Adopted on consent

We have 6 openings for the board.

Frances Goodfellow moved to re-elect Nicole Pallone, Amanda Cosburn seconded. Adopted on consent

Motion made to elect Charles Black, Amanda Cosburn, Tanya Compeau, David Brennan and Linda Stewart. There is written agreement consenting. Linda and Nicole to be elected for 2 year terms, until 2016. Tanya, Charles, Amanda and David to be elected to three year terms.(2017)

Nicole moved to elect David Brennan and Linda Stewart for terms of two years and Tanya Compeau, Charles Black, Amanda Cosburn and David Brennan to terms of three years; Jenn Pino seconded. Adopted on consent

7. Approval of Bylaw for federal Not-For-Profit Act compliance

- a. The government is ensuring the not for profit organizations are accountable. We have made a couple minor edits to the Bylaw. We are required to submit the paperwork by October 17, as approved by the Members.
- b. Frances advised that membership is the largest area of change. Clear distinction needs to be made as to whom can vote and who cannot. Nicole has indicated that this has been addressed. This happens on page 16 of the new bylaw. Frances also indicated that should the organization be dissolved, any surplus is equally divided by members. Currently one vote is provided by one membership.

Motion to accept the revised Bylaw as presented for submission to the NFP put forward by Nicole. Seconded by Tatiana. Adopted on consent

- c. Discussions were made between where funds would go upon dissolving. The new bylaw will provide that in the event of dissolution, any remaining funds will be transferred to a not-for-profit corporation with similar objectives. All present agreed that we would rather see the money go as a lump sum to another organization than individual membership members.
- d. The Articles of Continuance were reviewed;

Motion to accept the Articles of Continuance as drafted for the NFP submission put forward by Nicole. Seconded by Charles Black. Adopted on consent

8. Review of Avery's Ride for PKU - Just under \$64,000 was raised during the trip, before expenses. Thanks to the numerous generous donations from PKU families near and extended many potential expenses were limited. Various stories were shared about the ride between individuals who had those to do so.

Motion to adjourn by Frances Goodfellow; seconded by David Brennan. John adjourned the meeting at 8:25 pm.